

Printing guide – Week of Prayer for Christian Unity

Although this guide uses the 2025 resources, it can be used as a guide to printing any of the Week of Prayer for Christian Unity pamphlets.

How to print the English pamphlet as an A5 booklet

The PDF file for the booklet is designed to print the Week of Prayer material as two A5 pages across one A4 sheet of paper. By printing on both the front and back of the same A4 sheet it is possible to create a foldable A5 booklet.

The exact method you need to use can vary slightly from printer to printer and may take some experimentation, but we provide a general guide here:

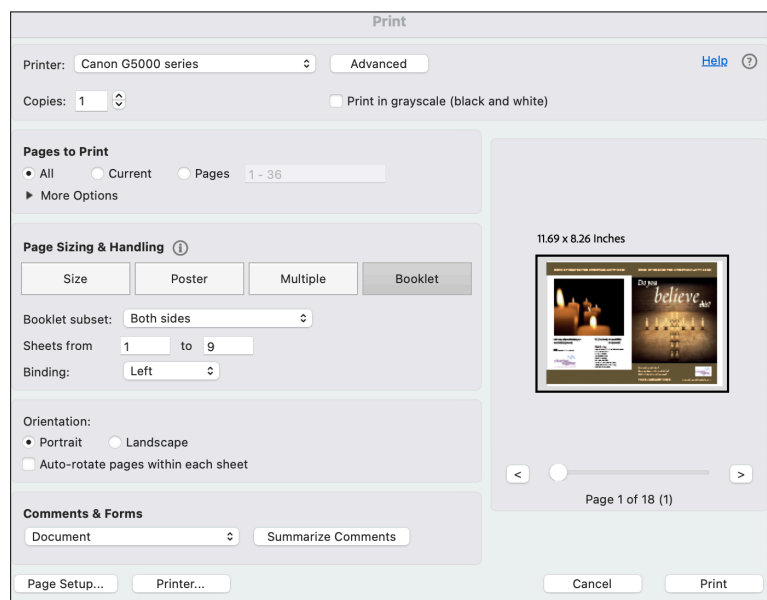
Adobe Reader

First ensure you have the latest version of [Adobe Reader](#).

(We recommend using version 10 or later. Newer versions show the year of release.)

Duplex printing

Many modern printers are capable of duplex printing. This means that they can print on both sides of a sheet of paper with no or little manual intervention. This option will usually be found somewhere in the Preferences or Properties for the printer. You may also need to check in your printer manual.



From the Adobe Reader menu, select 'File/Print' (you will see the dialogue box, similar to above).

In the print dialogue box:

- Make sure your correct printer is selected.
- Under 'Page Sizing & Handling' click on 'Booklet'.
- Under 'Booklet subset' choose Both sides.

Click on 'Print' (bottom right) and the booklet will start printing.

Manual printing

If your printer can only print on one side of the paper, it is still possible to print a booklet by printing all the front sides first, putting the printed sheets back into the printer and then printing the back sides.

We suggest first trying to print the cover, inside front cover, back cover and inside back cover on both sides of one sheet of A4 to practice the process before attempting to print the whole booklet.

From the Adobe Reader menu, select 'File/Print' (you will see the dialogue box, as shown previously)

- Make sure your correct printer is selected.
- Under 'Page Sizing & Handling' click on 'Booklet'.
- Under 'Booklet subset' choose 'Front side only'.
- Click on 'Print' and the booklet will start printing.

Once the front side of all the pages have printed, you need to put the printed sheets back into your printer's sheet feeder in the correct orientation and order. This can take some experimentation and may be printer dependent.

For example, you may have to reverse the order of the pages so that the last sheet that was printed is on the bottom of the stack when printing begins again.

Then in the Print dialogue box next to 'Booklet subset', choose 'Back side only'.

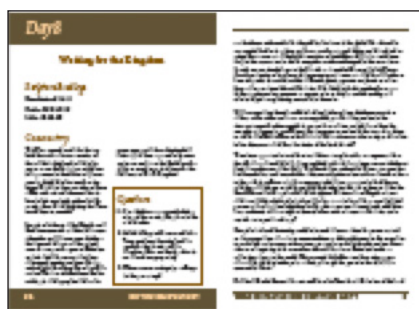
Click 'Print' to print the reverse sides of all the pages.

As a guide, the images (below) show which pages should be on the front and reverse of each A4 sheet.

Front



Pages 36 and 1



Pages 34 and 3

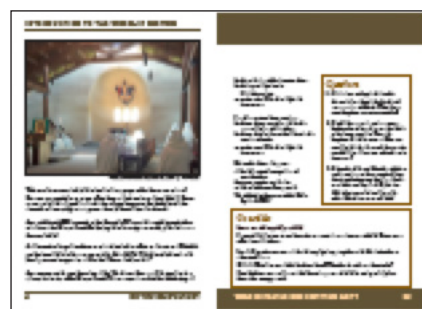


Pages 32 and 5

Reverse



Pages 2 and 35

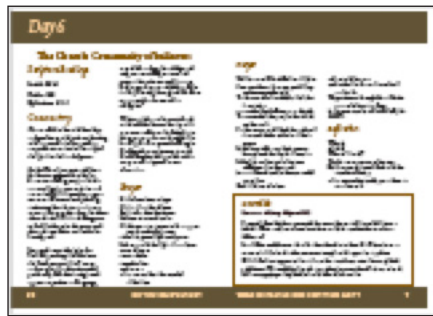


Pages 4 and 33



Pages 6 and 31

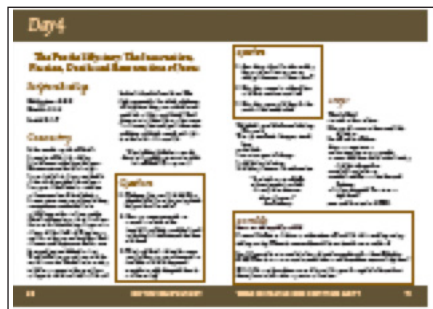
Front



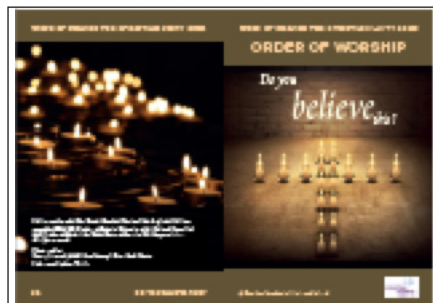
Pages 30 and 7



Pages 28 and 9



Pages 26 and 11



Pages 24 and 13

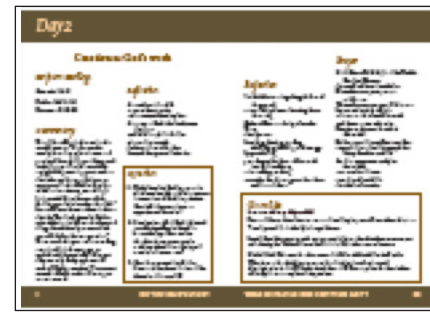


Pages 22 and 15

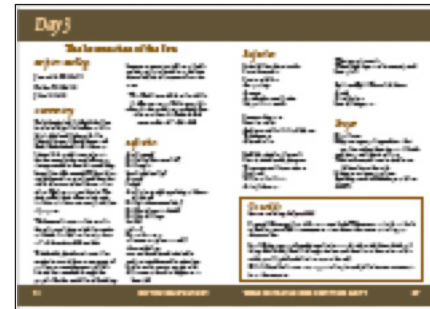


Pages 20 and 17

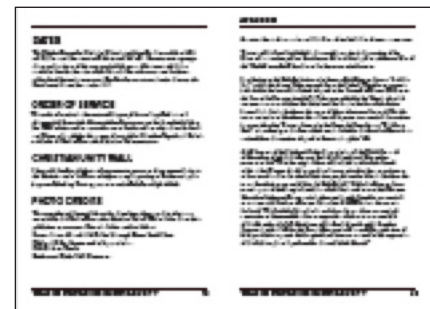
Reverse



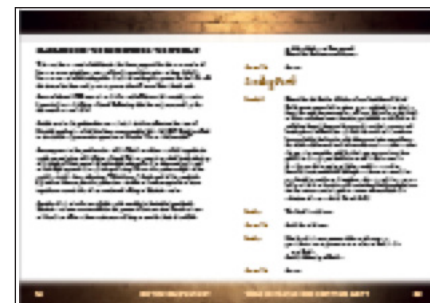
Pages 8 and 29



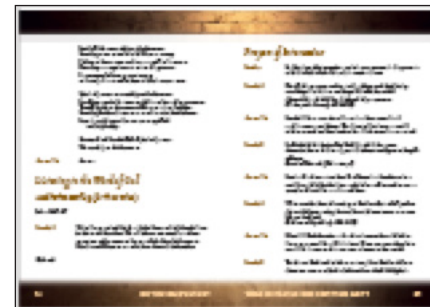
Pages 10 and 27



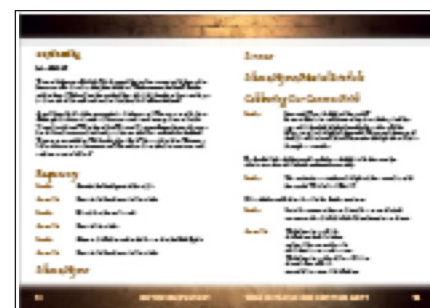
Pages 12 and 25



Pages 14 and 23



Pages 16 and 21



Pages 18 and 19